

**1F | Membership Expense Reimbursement****Revised:** 5/8/19

In acknowledgement that membership in local, regional, state, and national professional organizations provides educational and networking opportunities for trustees, as well as employees, the Library will reimburse trustees for registration fees and for functions or conferences sponsored by the following organizations:

- Illinois Library Association
- American Library Association (local or web-based conferences/workshops)
- Library Administrators Conference of Northern Illinois (LACONI)
- Roselle Chamber of Commerce
- Village of Roselle

Events outside the scope of these parameters shall be addressed separately at a regular meeting of the Board of Trustees.

Reimbursement is contingent on attendance and proof of attendance is required. Should a Trustee register for an event and be unable to attend, it will be incumbent on that Trustee to cancel their registration, find a replacement, or reimburse the Library the full cost of registration.

**Adopted:** 5/12/10**Reviewed/Revised:** 11/10/21, 10/12/11, 3/20/13, 5/14/14, 12/14/16